

SHARED SERVICES PROGRAMME
Update for Cabinet – 26 July 2011

PARTNER	SERVICE ACTIVITY - CURRENT POSITION
	<p data-bbox="539 427 678 465">Property</p> <p data-bbox="539 512 1437 658">Specifications have been prepared in respect of property services for either advising the shared services process or putting out to tender. This is also to be supported by proposals to restructure the service.</p> <p data-bbox="539 696 659 734"><i>Update:</i></p> <p data-bbox="539 772 1449 1245"><i>Negotiations have been ongoing with South Lakeland District Council (involving Norfolk Property Services as their contracted supplier) and Lancashire County Council. A memorandum of Understanding has been prepared by the County Council to form the basis of the discussions with them and good progress has been made with all parties. Subject to having sufficient information from each party it is anticipated that a report will be prepared for the cabinet meeting on 26 July 2011 with a view to determining the partner with whom final discussions could be held. The County Council have indicated that they could be in a position to commence the shared service in October 2011 but that does require significant elements of work to be in place by that date.</i></p> <p data-bbox="539 1323 943 1361">City Council/One Connect</p> <p data-bbox="539 1400 1445 1545">Opportunities to provide shared face to face and telephony service with the county council. Officers from both councils are progressing options on this in the context of the strategic partnership between the county council and BT (One Connect).</p> <p data-bbox="539 1583 659 1621"><i>Update:</i></p> <p data-bbox="539 1659 1437 1805"><i>Work continues to progress options for shared service delivery in respect of telephony and face to face customer contact with One Connect providing the telephony and the City Council providing the face to face.</i></p>

Lancaster City Council officers and OneConnect Limited are exploring the possibilities of Lancaster City Council's ICT being provided through this partnership and are working on a memorandum of understanding.

It is anticipated that as a result of this partnership, there will be savings on future purchases as a result of OneConnect's greater spending power and access to a greater amount of ICT resource to support the ICT Strategy.

Work is also progressing on Payroll and HR systems.

The implementation plan indicates that the earliest which the city council could take up the use of the county HR/payroll system would be September/October 2011. At present, the specification and cost of the system have yet to be clarified. Once these factors have been determined officers will decide whether or not to proceed with implementation. In view of the timescales involved with implementation and impact on current workloads a live date of 1 April 2012 now seems more feasible.

ENVIRONMENTAL SERVICES

Public Realm - Grounds Maintenance Services

As a result of county's consultation with the district as part of the review of the 'public realm' the city council approved the business case for delivering a range of grounds maintenance activities (mowing, weed spraying, out of hours work, tree works) outside of the urban core from April 2011. The operational details of this are now being finalised.

Update:

An extended public realm agreement is now in place. The agreement sets out what services the City Council delivers on behalf of the County Council and what budgets are provided for that. The new agreement has been operational since April 1 2011

Highways Maintenance

Currently the city council acts as a subcontractor to the county council to deliver some Highways Maintenance Works. The formal agreement for this expires 30 June 2011. Discussions are currently taking place to agree new arrangements that are consistent with county's 'one team' approach for highway.

Update:

Discussions with County ongoing. Current agreement to be extended from 1 July 2011 to allow discussions to be finalised.

Waste Collection Cost Sharing-

The Lancashire Waste Strategy sets out how waste authorities will manage waste. The county as waste disposal authority supports the cost of the waste collection authorities, supporting the delivery of this strategy, through a per household, per annum payment. The details of the cost sharing arrangement are due to be reviewed ahead of the 2012/13 financial year. The city council will contribute to the review with a view to ensuring that the revised cost sharing arrangements will ensure the effective delivery of the Lancashire Waste Strategy

Update:

Districts currently being consulted. Proposals for any revisions of cost sharing arrangements expected ahead of this year's budget exercise

Depot Relocation

There may be mutual advantages to the depot at White Lund Depot relocating to land owned by county adjacent to the Middleton transfer station. Resources are required to assess the feasibility of such a move.

No firm proposals at this stage

June 2011